



Oxfordshire Safeguarding Children Board

2011-12 Training Brochure



Safer today, better tomorrow

Contents

Welcome from OSCB Training Team.....	3
General Information	4
Course Information	5
Introductory E-Learning Course.	6
Generalist Level training	7
Specialist Level training	8
Specialist Refresher training	9
Domestic Abuse Awareness	10
Domestic Abuse and Children	10
Safeguarding Children with Disabilities	11
Train the Trainer	12
Parental Substance Misuse	13
Outcomes from Serious Case Reviews.....	13
Case Conferences, Legal Processes and Core Groups.....	14
Sexual Abuse Awareness.....	14
Working with Difficult, Dangerous and Evasive families.....	15
Neglect	15

Welcome from the OSCB Training Team

The OSCB Training Team are pleased to offer Oxfordshire's children's workforce an increased and varied training programme. In 2011-12, in addition to the courses outlined in this brochure, the team will be arranging briefings on CDOP (Child Death Overview Processes) Anti-Bullying and Sexually Harmful Behaviours. Visit our website to check the dates of these briefings.

We trust you will find all the information you require in this training brochure and via our website www.oscb.org.uk However, if you do need further information or any assistance please do not hesitate to contact us on 01865 815843.

Kind regards

The OSCB Training Team

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Oxford
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General Information

OSCB Training Sub Group (TSG)

Ensures the OSCB is meeting its objectives in ensuring single and multi-agency training on safeguarding and promoting the welfare of children. This group sets priorities for the provision and development of training, (linked to workforce strategies) and assures the quality of training provided. It has multi-agency representation, including members of the training pool.

OSCB Training Pool

All OSCB safeguarding courses in Oxfordshire are delivered by members of the OSCB training pool. This pool consists of representatives from a range of agencies including; Health, Police, Probation, Education, Social Work, Early Years the Voluntary Sector and many more. In addition to pool members, external trainers and/or speakers may be invited to events where specialist knowledge or experience is required.

If you are interested in joining our training pool please contact the training team on 01865 815843.

Anti-Oppressive Practice and Valuing Diversity

We are committed to valuing diversity and equal opportunities in the provision of our training. We oppose discrimination and oppression on any basis including age; race; ethnic and national origin; religion; gender; sexual orientation; disability and learning ability. We endeavour to promote anti-oppressive practice and welcome feedback to help with the continuing review of our policies and activities. Wherever possible the OSCB training team will use fully accessible venues and learning materials and will aim to meet any other individual requirements.

Data Protection

Under Data Protection legislation we are required to inform individuals about the information we hold about them. We keep names and contact details on a computerised database for the purposes of training course management, monitoring training achievements/requirements and any other purposes relevant to training. Details held are those provided by delegates via their application forms.

If you change your address or contact details please inform the team so we can ensure you receive details about any courses you are registered for and/or any future courses which you may be interested in.

Training Principles

We seek to ensure that our training is based on sound principles and standards. Specifically, the training will seek to:

- Reflect the principal that the welfare of the child is paramount
- Encompass anti-oppressive practice and challenge discrimination
- Support inter-agency working and collaboration
- Relate clearly to legislation, local policy and procedures
- Accommodate adult learning styles
- Respond to local needs and be subject to evaluation and review

Course Information

Registering for a Course

Nationally, Safeguarding training is in high demand and Oxfordshire is no exception. All OSCB courses are therefore only available to those who work within the county. Professionals from counties other than Oxfordshire will need to contact their Local Safeguarding Children Board to access training.

All applications for OSCB courses should be made via the website www.oscb.org.uk and courses are often over-subscribed, so we advise you apply as soon as possible.

Please note - we do not take telephone bookings

Cancellations and Charges

From 1st April 2010 the OSCB Training Project introduced charges for late cancellations and/or failure(s) to attend.

Cancellations within less than 10 working days of the course date may incur a charge of £50. All cancellations must be acknowledged by the OSCB training team for notification to be accepted.

Failure to attend and/or if the training team fails to receive any cancellation details, delegates may incur a charge of £100.

Only in exceptional circumstances (as determined by the training team) will charges be waived. Cancellations relating to sickness will have to be verified by Line Managers.

Due to the cost implications, the OSCB training team reserve the right to cancel courses at short notice if there are a low number of bookings. However, we will always try to rebook delegates onto a future course.

In-House Training Requests

All OSCB resources are allocated to the courses within this brochure however, if you wish to have bespoke training, the following options are available:

- Enrol a staff member onto the OSCB Training Pool where they will be trained in facilitation skills and provided with the relevant safeguarding material. This will enable that staff member to deliver in-house, using OSCB material.
- Contact the OSCB training team who can signpost you to freelance trainers who use the OSCB material. All costs should be negotiated directly between the agency and the freelance trainer.

INTRODUCTION TO SAFEGUARDING CHILDREN

Via E-learning (www.oscb.org.uk)

This course covers the following topics –

1. What is safeguarding and why do I need to know about safeguarding?
2. What is abuse and neglect and how might I know this is happening?
3. What do I do if I suspect abuse or neglect is taking place?
4. What happens after I tell someone my concerns?

The course should take approximately 90 minutes. You can stop at any time and save your work if you can't complete the course in one sitting. There are questions at the end of each section for you to review your learning.

Target Audience:

This course is designed to introduce you to the basic concepts of Safeguarding Children and Young People. It is primarily for staff who have limited contact with children and their families and who have no case responsibility for a family. In addition, the course has been designed to meet the needs of professionals who have already received their basic level training but who are new to working in Oxfordshire.

NOTE – This training is not suitable as internal training for staff from Educational settings (i.e. Schools) due to additional legislative responsibilities. The minimum level for all staff members within the education sector would be 'Generalist' level.

[Safeguarding Training and Early Years settings](#)

The OSCB training team, in partnership with the Children Young People and Families Early Years Department and the Children's Workforce Development Council, (CWDC) recognise that Early Years staff can struggle to access weekday safeguarding training for various reasons.

As a result, we are working together to offer training events at alternative times, (through evening and weekend courses) to help assist staff in accessing safeguarding training. Dates for these events are advertised through the OSCB website and via Early Years.

All applications for these courses will be taken via www.oscb.org.uk

GENERALIST SAFEGUARDING TRAINING

Target Audience

Generalist training is for staff who work for three or more days a month with children, young people and/or their families. It is offered as multi-agency training through the OSCB but is also delivered via our partner agencies as internal single-agency safeguarding training, helping to ensure continuity of message.

Generalist training is valid for up to 3 years and is offered as a half-day course. Agencies wishing to deliver this training internally can do so by registering a staff member as part of the OSCB Training Pool.

For educational settings, all staff will require this level of training as a minimum.

Aim

To raise awareness about roles and responsibilities relating to safeguarding children and young people.

Objectives

By the end of the course delegates will be able to -

- Explain what is meant by 'safeguarding' (including child protection) and promoting children's welfare
- Recognise who to consult within their agency
- Identify what to do if concerned about a child
- Demonstrate an awareness of current protocols and procedures
- Describe the role and function of the Oxfordshire Safeguarding Children Board

SPECIALIST SAFEGUARDING TRAINING

Target Audience

The Specialist Safeguarding course is for staff who work regularly with children, young people and/or their families and/or have a specific safeguarding responsibility within their job description (e.g. a designated teacher within a school).

This training is valid for 2 years, at which point a refresher training course will be required.

For staff who have previously undertaken this training in full (in the last 2 years), they can access the half day Safeguarding Refresher course as an alternative. For professionals outside of the Education sector the Outcomes from Serious Case Reviews (half day) course can also meet some refresher training requirements.

Aims

- To help practitioners think critically and carefully about child protection cases
- To feel more confident in carrying out the responsibilities for safeguarding in your role
- To provide opportunities to learn and work together, exploring professional dilemmas in an inter-agency context

Objectives

- Describe the roles and responsibilities of a designated/lead practitioner
- Describe the roles of other agencies in safeguarding children
- Describe how you may manage a complex situation within your agency
- Describe how you may support staff
- Demonstrate an understanding of safeguarding procedures

Additional Details

This is a priority course and demand is exceptionally high, therefore delegates are advised to register for training at least 3 months before their current training expires.

SPECIALIST SAFEGUARDING REFRESHER TRAINING

Target Audience

This is a half day course for staff who are in a lead/designated role and/or have specific safeguarding responsibilities within their agency. It is designed to meet the needs of those who have previously undertaken the Specialist Safeguarding course in full and meet the 2 year requirement for further training.

Aims

- To help refresh knowledge about child protection
- To feel more confident in carrying out the responsibilities for safeguarding in your role
- To provide opportunities to learn and work together, exploring professional dilemmas in an inter-agency context

Objectives

- Describe the roles and responsibilities of a designated/lead practitioner
- Describe the roles of other agencies in safeguarding children
- Manage a complex situation within your agency
- Support staff
- Demonstrate an understanding of safeguarding procedures

Additional Details

The Specialist Safeguarding Refresher course is a half day course.

For sectors other than Education the requirements for refresher training may be met through attendance at a different OSCB course (e.g. Outcomes from Serious Case Reviews). Please check with your designated staff member within your agency.

DOMESTIC ABUSE AWARENESS

This is a one day course serving as an introduction to Domestic Abuse and aims to increase awareness across all sectors. This course is particularly relevant for those new to the Domestic Abuse arena and/or for professionals who may be working with children/young people and/or their families who could be affected by Domestic Abuse.

Target Audience

For those working within or who are new to the Domestic Abuse sector and/or those who may be working with people affected by Domestic Abuse, (whether they are children/young people and/or parents/carers). Participants should have already completed safeguarding training relevant to their level of responsibility before accessing this training. Although not compulsory, participants are strongly advised to do both Domestic Abuse courses (Domestic Abuse Awareness and Domestic Abuse and Children) for an overall and more in-depth understanding.

Aim

To raise awareness of domestic abuse

Objectives

By the end of the course delegates will be able to -

- Identify the spectrum of domestic abuse and its impact on others
- Identify and link to appropriate support/intervention services
- Know how to undertake a domestic abuse risk assessment
- Understand core elements of safety planning with victims/children/young people
- Understand information sharing responsibilities

For those professionals wishing to become a Domestic Abuse Champion please contact Michelle Plaisted-Kerr at this address - Michelle.Plaisted-Kerr@oxfordshire.gov.uk

DOMESTIC ABUSE & CHILDREN

This is a one day course exploring the effects of Domestic Abuse on Children, including how to recognise and manage safeguarding concerns.

Target Audience

For those working within or who are new to the Domestic Abuse sector and/or those who may be working with people affected by Domestic Abuse, (whether they are children/young people and/or parents/carers). For those wishing to book this course, it is recommended that they have already attended Domestic Abuse Awareness training.

Aims

To raise awareness of Domestic Abuse and Children

Objectives

By the end of the course delegates will be able to -

- Identify the spectrum of domestic abuse and its impact on others
- Identify and link to appropriate support/intervention services
- Undertake a domestic abuse risk indicator matrix
- Understand core elements of safety planning
- Understand information sharing responsibilities

SAFEGUARDING CHILDREN WITH DISABILITIES

This is an awareness raising course and is applicable to those who have limited knowledge or are new to working within the disability sector.

To book onto this course you must have already received Safeguarding training, to the level required by your job role.

Target Audience

Staff who are new to working with children with disabilities and/or staff who are interested in raising their awareness of disability issues and children.

Aim

To raise awareness about the vulnerability of children with disabilities and to learn how the children's workforce can safeguard them effectively.

Objectives

By the end of the course delegates will be able to -

- Define 'disability' and recognise the vulnerability of children with disabilities.
- Identify areas of concern and the roles and responsibilities needed to manage concerns effectively.
- Understand the principles of Information Sharing and multi-agency working when safeguarding children.

Additional Details

This course is aimed at staff who have limited engagement with children with disabilities and/or are new to the disability sector. Staff who are experienced in this field and need more detailed training will need to access it through their own agency.

TRAIN THE TRAINER

This one day course is designed to provide delegates with the skills necessary to deliver for the OSCB Training Pool or to deliver internally for their agency. This course also provides delegates with the material needed to deliver the Generalist and Specialist OSCB courses.

The course focuses on developing facilitation skills as well as enhancing subject knowledge, in order to fully prepare delegates to be able to deliver safeguarding training both internally and for the OSCB.

ENTRY CRITERIA

- Will require written support of his/her Manager to agree to contribute 3 days training per year to the OSCB Training Pool on a voluntary basis, upon successful completion of the course.

Target Audience

For staff who either currently deliver or are likely to deliver training for their organisation and wish to improve their facilitation skills and safeguarding knowledge.

In undertaking this training, participants are automatically registering themselves with the OSCB Training Pool.

Delegates should have already received safeguarding training applicable to their level of responsibility.

Aim

- To develop your confidence in delivering safeguarding training

Objectives

By the end of the course delegates will -

- Be able to recognise adult learning styles including identifying their own learning style
- Be confident about the materials that they will be delivering
- Engage in a process of reflective practice identifying strengths and development areas relevant to facilitating training

PARENTAL SUBSTANCE MISUSE

Target Audience

This is a one day course for delegates to explore the issues around Parental Substance Misuse, (including alcohol and other drugs). The course is designed to benefit staff from both the children and adult workforce and includes a section on substance use in pregnancy.

Delegates must have already completed safeguarding training applicable to their level of responsibility before accessing this course.

Aims

- To increase understanding of substance misuse and its effects on individuals, (including children/young people living in substance misusing households).
- To explore issues around substance misuse and parenting capacity
- To promote and develop effective working relationships across agencies

Objectives

By the end of the course delegates will be able to -

- Outline the possible effects of substance misuse on parenting capacity
- Understand issues relating to substance misuse in pregnancy
- Understand appropriate interventions
- Share information effectively, to safeguard children within Oxfordshire

For further information on Substance Misuse visit - www.oxfordshiredaat.org

OUTCOMES FROM SERIOUS CASE REVIEWS

Target Audience

Aimed at staff with a specific responsibility to safeguard children/young people within their role and/or who are lead/designated professionals for their organisation/setting. Delegates booking onto this course must have previously completed a whole day Specialist Safeguarding course in the 2 years prior to the refresher training date.

This course is designed to highlight the main outcomes from both national and local serious case reviews (SCRs). This course also meets the remit for safeguarding refresher training for many agencies, (excluding Education settings).

Aims

- To enhance knowledge about serious case reviews
- To consider implications for local practice

Objectives

By the end of this training delegates will be able to -

- Describe the purpose and function of an SCR
- Describe a practitioners' role in an SCR
- State the key findings from recent SCRs
- Describe how the lessons learned may affect current and future practice

CASE CONFERENCES, LEGAL PROCESSES and CORE GROUPS

Target Audience

A one day course for staff who have completed their safeguarding training and wish to increase their knowledge and understanding of Child Protection Case Conferences, legal processes and Core Groups. This course is particularly relevant to those who are in a lead/designated position and/or have specific safeguarding responsibilities.

Aim

To give practitioners a greater understanding of Case Conferences, legal processes and Core Group meetings

Objectives

By the end of the training delegates will be able to –

- Describe the purpose of a Child Protection Case Conference and a Core Group meeting
- Feel confident in sharing and analysing information relating to a child's developmental needs and the capacity of the parent/carer
- Make a decision about whether a CP plan is needed to safeguard the child
- Prepare for, and take part in, multi-professional safeguarding processes

SEXUAL ABUSE AWARENESS

Target Audience

A one day course for staff who have completed their safeguarding training and specifically wish to increase their knowledge about safeguarding children from Sexual Abuse.

Aim

To raise awareness about safeguarding children and young people from sexual abuse.

Objectives

By the end of the session delegates will be able to –

- Identify the definition of sexual abuse and some indicators of abuse
- Recognise offenders motivation to abuse and the ways they identify and access children and young people
- Demonstrate an awareness of the impact of sexual abuse
- Demonstrate a range of skills to support children and young people

WORKING WITH DIFFICULT, DANGEROUS AND EVASIVE FAMILIES

Target Audience

A one day course for staff who have completed their safeguarding training and wish to increase their knowledge about working effectively with difficult, dangerous and evasive families.

Aim

To enable practitioners to work effectively with families who they feel are difficult, dangerous or evasive.

Objectives

By the end of the session delegates will be able to –

- Work more effectively with families who they feel are difficult, dangerous or evasive
- Feel more confident in recognising different engagement and communication styles
- Be able to describe the different tools or techniques that could be used with families
- Work with other agencies to explore professional dilemmas

NEGLECT

Target Audience

A one day course for staff who have completed their safeguarding training and specifically wish to increase their knowledge about working effectively with families where neglect is a feature.

Aim

To enable practitioners to work effectively with families where neglect is a feature.

Objectives

By the end of the session delegates will be able to –

- Identify common features of neglect in children and young people
- Use the Neglect Tool to identify the specific areas of focus for working with children, young people and their families
- Work with other agencies to explore professional dilemmas in neglect cases